

## Private Event Policies and Prices

### Rental Fees:

Sunday 11am-10pm \$150

Monday through Thursday 4pm-10pm \$150

Friday and Saturday 11am-4pm or 5pm-midnight \$250

\$100 bartender gratuity

Rental Fees are due at time of booking. Rental fees are subject to the Cancellation Policy.

### Cancellation Policy:

Cancel more than 30 days prior to event – Full refund

Cancel 15-30 days prior to event – 50% refund

Cancel 0-14 days prior to event – No refund

### What is included with your Rental Fee:

Private use of the mezzanine space for the agreed upon hours.

Sunday through Thursday the room is available from 4pm to 10pm.

Friday the room is available from 4pm to midnight.

Saturday the room is available in two separate time blocks- 10am to 4pm and 5pm to midnight.

The times include any necessary set up and breakdown time. Any additional time must be pre-approved and added to the rental agreement for agreed upon price.

40 chairs and 5 tables are available for use in the room, but cannot be removed from the space.

Use of 50 inch LED TV and Bluetooth speaker. Note: you must provide all needed cables.

The fire code approved capacity in the space is 50 people. You cannot go over that amount for any reason.

Be advised, there is no handicap accessibility for the private event space.

### Beer, wine, and non-alcoholic beverages:

The space has 2 beers on tap, 4 beers in can or bottle, 3 wines, and 3 non-alcoholic beverage choices. These choices will be finalized one week prior to your event. No outside alcoholic beverages are allowed.

You will be provided one bartender to serve your guests. The bartender cost is \$100, and will be added as gratuity to the host's final bill.

### Food:

We do not offer food. You are welcome to have food catered in for your event.

Date of Event \_\_\_\_\_

Time of Event \_\_\_\_\_

Name (Printed) \_\_\_\_\_

Signature \_\_\_\_\_